

By bringing professional mental health care to correctional facilities and regional clinics, we provide care to individuals who need it most. We also provide the highest level of expert independent psychiatric evaluations for forensic, legal, and VA services.

We are not your average mental health clinic. MWI is a team of independently practicing mental health and medical professionals who are innovative thinkers, client-focused, and dedicated to expert mental health care. We believe that each and every client deserves a personalized approach and must be met in their current circumstance with understanding and compassion.

Mission Statement

We are dedicated to the wellness of individuals by focusing on mental health needs, finding innovative ways to improve the lives of our patients.

If you are an inmate or under the custody of law enforcement officials, we may release information about you to the correctional institution as authorized by law.

If you are or were a member of the armed forces, we may release information about you to military command authorities as required or authorized by law.

Complaints

If you are concerned that your privacy rights may have been violated, or you disagree with a decision we made about access to your records, you may contact our office or send a written complaint to the U.S. Department of Health and Human Services, Office of Civil Rights. Under no circumstance will you be penalized or retaliated against for filing a complaint.



NOTICE OF PRIVACY PRACTICES

January 2021

- ▶ 4308 S Arway Dr
- ▶ Sioux Falls, SD 57106
- ▶ 605-573-2000
- ▶ www.mwihealth.org

Who is this notice for?

All entities that are sponsored, owned, or leased by Midwest Wellness Institute, PLLC. This includes the facilities as well as the providers and employees.

Our pledge to you

We understand that medical information about you is personal. We are committed to protecting medical information about you. We create a record of the care and services you receive to provide quality care and to comply with legal requirements. This notice applies to all of the records of your care that we maintain, whether created by facility staff or your personal provider. We are required by law to:

- Keep medical information about you private.
- Upon request, give you this notice of our legal duties and privacy practices as it relates to medical information about you.
- Notify you following any breach of unsecured protected health information.

Changes to this notice

We may change our policies at any time. Changes will apply to medical information we already hold, as well as new information after the change occurs.

At your initial visit you will also be asked to acknowledge in writing that you can request a copy of the current notice at any time.

How we may use and disclose medical information about you

- For treatment such as sending medical information about you to another provider as part of a referral or to coordinate the different items you may need such as prescriptions and lab work.
- For payment such as companies used in debt collection.
- For public health purposes such as reporting communicable diseases or notifying a person who may have been exposed to a communicable disease.
- For reporting adverse events related to food, medications, or products.
- For notifying persons of recalls, repairs, or replacements of products they may be using.
- For abuse, neglect, or domestic violence reporting.
- For health oversight activities such as licensing, auditing, or inspection agencies authorized by law.
- In connection with lawsuits or other legal proceedings in response to a court order, warrant, summons, or subpoena.
- For research studies in certain circumstances such as a chart review to compare outcomes of patients who received different types of treatment.
- For workers' compensation or similar program purposes. We may use or disclose medical information about you as authorized or required by law.
- When required by law such as a request from law enforcement to help identify or locate a suspect, fugitive, witness, or missing person.

Your rights regarding medical information about you

Your medical information is the property of Midwest Wellness Institute, PLLC. You have the following rights:

- In most cases, you have the right to look at or obtain a copy of medical information when you submit a written request. If you request copies, we may charge a fee for the cost of copying, mailing, or other related supplies. If we deny your request to review or obtain a copy, you may submit a written request for a review of that decision.
- If you believe that information in your record is incorrect or if important information is missing, you have the right to request that we amend the records by submitting a request in writing that provides your reason for requesting the amendment. We may deny your request to amend a record if the information was not created by us; if it is not part of the medical information maintained by us; or if we determine that the record is accurate. You may appeal, in writing, a decision by us not to amend a record.
- You may request in writing that we do not use or disclose medical information about you for treatment, payment, health care operations, or persons involved in your care except when specifically authorized by you, when required by law, or in an emergency.